



# SCHOOL CALAMITY DAY POLICY

2023-2024

## ABSTRACT

The Governing Authority of the Ann Jerkins Harris Academy of Excellence, adopts this policy in the event that the school deems necessary to close the school for disease epidemic, hazardous weather conditions, law enforcement emergencies, inoperability of school buses or other equipment necessary to the school's operation, damage to a school building, or other temporary circumstances due to utility failure rendering the school building unfit for school use.

Approved by the Governing Authority on April 22<sup>nd</sup>, 2023



## **ANN JERKINS HARRIS ACADEMY OF EXCELLENCE**

**3891 Martha Avenue, Toledo, OHIO 43612**

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### **CALAMITY DAY POLICY**

**As approved by the AJHAE Governing Authority on its June**

(1) Prior to the first day of August of each school year the school will adopt a plan to require students to access and complete classroom lessons posted on the district's school's web portal, web site or any other educational application determined by the school administration in order to make up hours in that school year on which it is necessary to close the school for disease epidemic, hazardous weather conditions, law enforcement emergencies, inoperability of school buses or other equipment necessary to the school's operation, damage to a school building, or other temporary circumstances due to utility failure rendering the school building unfit for school use.

(2) AJHAE is not an internet – computer based community school. The school adopts a plan to require students to access and complete classroom lessons posted on the school's web portal, web site or other educational application in order to make up hours in that school year on which it is necessary to close the school for any of the reasons specified in division ORC [3314.08](#) so that the school is in compliance with the minimum number of hours required under Chapter 3314. of the Revised Code.

(3) The plan adopted by AJHAE shall provide for making up any number of hours, up to a maximum of the number of hours that are the equivalent of three school days.

(4) Each plan adopted under this section shall provide for the following:

(a) Not later than the first day of November of the school year, each classroom teacher shall develop enough lessons for each course taught by the teacher that school year to cover the number of make-up hours specified in the plan.

(b) The teacher shall designate the order in which the lessons are to be posted on the school's web portal or web site in the event of a school closure. Teachers may be granted up to one professional development day to create lesson plans for those lessons.

(c) To the extent possible and necessary, a classroom teacher shall update or replace, based on current instructional progress, one or more of the lesson plans developed under division (4)(b) of this section before they are posted on the web portal or web site.

(d) As soon as practicable after a school closure, the school employee responsible for web portal or web site operations shall make the designated lessons available to students on the district's portal. A lesson shall be posted for each course that was scheduled to meet on the day or hours of the closure.

(e) Each student enrolled in a course for which a lesson is posted on the portal or site shall be granted a two-week period from the date of posting to complete the lesson. The student's classroom teacher shall grade the lesson in the same manner as other lessons. The student may receive an incomplete or failing grade if the lesson is not completed on time.

(f) If a student does not have access to a computer at the student's residence and the plan does not include blizzard bags under division (B) of this section, the student shall be permitted to work on the posted lessons at school after the student's school reopens. If the lessons were posted prior to the reopening, the student shall be granted a two-week period from the date of the reopening, rather than from the date of posting as otherwise required to complete the lessons. The school may provide the student with access to a computer before, during, or after the regularly scheduled school day or may provide a substantially similar paper lesson to complete the lessons.

(5) In addition to posting classroom lessons online, the governing authority authorizes the use and distribution of "blizzard bags," which are paper copies of the lessons posted online.

(6) If AJHAE opts to use blizzard bags, teachers shall prepare paper copies in conjunction with the lessons to be posted online and update the paper copies whenever the teacher updates the online lesson plans. School administration will specify in the plan the method of distribution of blizzard bag lessons, which may include, but not be limited to, requiring distribution by a specific deadline, or requiring distribution prior to anticipated school closure as directed by the Superintendent / Principal.

(7) Students shall turn in completed lessons in accordance with instructions provided by the teacher and School Leader.

(8) If AJHAE implements a plan in accordance with this policy, it shall not be considered to have failed to comply with the minimum number of hours required under Chapter 3314. of the Revised Code with respect to the number of make-up hours specified in the plan.